

**Student Support Services Building Committee**  
**Special Meeting**  
**September 11, 2017**  
**9:30am - 11:00am**  
**LEARN**  
**44 Hatchedts Hill Road**  
**Old Lyme, CT 06371**

**Agenda**

- 1.0 Review of Submissions to RFP's for the Ocean Avenue building "Consolidation Project"**
  - 1.1 Architectural and Engineering Services, Renovation and Construction
    - a. Review of RFP and Selection of Firms for Interviews
  - 1.2 Construction Management Services
    - a. Review and Selection for Firms Interviews
  
- 2.0 Review Proposed Interview Schedule and Procedure**
  - 2.1 Determine Interview Process and Format
  - 2.2 Identify Key Questions to Use in the Interviews
  - 2.3 Review and Finalize Interview Schedule
  
- 3.0 Updates and Review of Updated Proposed Schedule**
  - 3.1 Phase I Environmental Study – Catalyst Environmental Consulting Inc.
  - 3.2 Review of Revised Proposed Schedule for Building Project
  
- 4.0 Financial Update**
  - 4.1 Review and Discussion of Tax Exempt Bond option for loan